In the Spotlight: 2017 UC Davis Group Mentoring Program

Our UC Davis community has consistently expressed interest in mentoring as a professional career development tool, and the Talent Management Center of Expertise is pleased to announce the call for applications for the 2017 UC Davis Group Mentoring Program (a six-month program consisting of approximately 32 hours). Applications will be accepted through February 10, 2017. Find out more about eligibility, the nomination and selection process plus additional details.

Upcoming Classes

- **Copyrights at UC Davis** .................................. Feb 1
- **International Student Advising** .................. Feb 1
- **Excel 2010: Pivot Tables** .......................... Feb 2
- **Word 2010: Level 2** ................................. Feb 7
- **Business and Revenue Contracts and Services Forum** .......................... Feb 7
- **Travel Accounting Policy** ............................ Feb 7
- **PowerPoint 2010: Level 1** ........................ Feb 8
- **Sexual Harassment and Discrimination Prevention: Advanced Topics** .......................... Feb 8
- **IRB New Submitters Training** .......................... Feb 8
- **International Student Advising—Graduate Students** .......................... Feb 8
- **Foreign Travel** .............................. Feb 9
- **Excel 2010: PowerPivot** .......................... Feb 23
- **Understanding the Awards Process** .......................... Feb 24
- **Access 2010: Level 1** ........................ March 1-2
- **Self Supporting Activities – Advanced Concepts** .......................... March 3
- **Facilitation and Presentation Tips and Techniques** .......................... March 3
- **Excel 2010: Level 3** ........................ March 9
- **Writing Technical Documents** .................. March 13
- **Diversity Awareness for New Supervisors** .......................... March 14
- **Excel 2010: Level 1** ........................ March 16
- **Accomplishing More with Less** .......................... March 21
- **Access 2010: Level 2** ........................ March 21-22
- **21st Century Tools to Boost Productivity** .......................... March 23

--- Enroll at [http://lms.ucdavis.edu](http://lms.ucdavis.edu)

Brown Bag Presentations

**WorkLife and Wellness** and **Career Catalyst**

- **A Taste of Reiki** .......................... Feb 16
- **Acing the Interview** .......................... Feb 23
- **From the Ground Up** .......................... March 16
- **Smooth Digestion** ........................ April 10

**Time: 12:00–1:00 pm**

Check website links for locations

No need to enroll. Just show up!

U-Learn and Books 24x7

Learn any time, any place, any pace. U-Learn provides online courses and a large selection of books and articles in Books24x7. (search for "books"). You can also view step-by-step instructional video clips and companion files related to software applications such as Microsoft and Adobe in Books 24x7. New titles are added every week. **[U-Learn]**

---

Contact us at: **sdps@ucdavis.edu** 530-752-1766 [http://sdps.ucdavis.edu](http://sdps.ucdavis.edu)

STAFF LEARNING NEWS is a monthly electronic newsletter published by UC Davis Staff Development and Professional Services. For questions or comments, contact **sdps@ucdavis.edu**

To remove your name for our mailing list, **click here**.

**Managers and Supervisors:**

For staff without ready access to e-mail, please print and post a copy of STAFF LEARNING NEWS.