



### In the Spotlight: Take Our Survey!

Staff Development and Professional Services (SD&PS) wants your input. We would like to know about your training and professional development needs as an employee at UC Davis. Your responses are important to us. Please take five minutes to answer the questions of an anonymous survey to help us provide you with programs and resources that support your professional and personal development. Feel free to share this survey link with your colleagues and encourage them to respond too. [\[Click to Open Survey\]](#)



### Upcoming Classes

- ◆ [Access 2010: Level 2](#) ..... May 10 & 11
- ◆ [Is it Bullying? Awareness and Strategies](#)..... May 12
- ◆ [Travel & Entertainment Policy & Reporting](#) . May 12
- ◆ [SSC 101](#) ..... May 12
- ◆ [Harassment Discrimination and Sexual Violence and Prevention Training](#) ..... May 13
- ◆ [Advance Gift Inquiry](#) ..... May 18
- ◆ [Foundations in LGBTQIA Allyship](#) ..... May 18
- ◆ [Excel 2010: Pivot Tables](#) ..... May 25
- ◆ [Managing Performance at UC Davis](#) ..... May 25
- ◆ [Business and Revenue Contracts and Service Forum](#) ..... May 26
- ◆ [Access 2010: Level 1](#) ..... June 7 & 8
- ◆ [Excel 2010: Level 1](#) ..... June 14
- ◆ [Project 2010: Level 2](#) ..... June 15
- ◆ [Performance Management at UC Davis](#) ..... June 23
- ◆ [Next Steps to Supervision](#) ..... June 28
- ◆ [Principles of Leadership](#) ..... June 29

— Enroll at <http://lms.ucdavis.edu>

### Brown Bag Presentations

[WorkLife and Wellness](#) and [Career Catalyst](#)



- [Running Shoes and Sports Bras](#) -----May 12
- [Optimizing Your UC Davis Employment Application](#) -----May 26
- [The Five Secrets of Time Management](#)-----June 30

**Time: 12:00–1:00 pm**

**Student Community Center**

**No need to enroll. Just show up!**

### Visit us at TGFS!



Come and celebrate Thank Goodness for Staff (TGFS) picnic and celebration at Russell Field on Wednesday,

May 18 . Look for the Staff Development and Professional Services table and win a prize. More details available at the [UC Davis Staff Assembly](#)

### U-Learn and Books 24x7



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*Building a talented workforce through a culture of learning, discovery and engagement*

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STAFF LEARNING NEWS is a monthly electronic newsletter published by UC Davis Staff Development and Professional Services. For questions or comments, contact [sdps@ucdavis.edu](mailto:sdps@ucdavis.edu)

To remove your name for our mailing list, [click here](#).

**Managers and Supervisors:**

For staff without ready access to e-mail, please print and post a copy of STAFF LEARNING NEWS.