In the Spotlight: Mentoring Toolkit

We are all learners and teachers at some point. Knowledge passed from one to another is particularly relevant in a constantly evolving setting like UC Davis. Mentoring is an interactive relationship which involves both teaching and learning between the mentor and the person being mentored.

Upcoming Classes

- **Disability Awareness in the Workplace**......... May 19
- **Access 2010: Level 1**.......................... May 19 & 20
- **Employee Development from a Manager’s Perspective** .... May 20
- **Conflict Resolution Tools**........................... May 20
- **Guiding Students to Success: Effective Advising in Light of Changing Demands** ........ May 20
- **Diversity Awareness for New Supervisors**... May 21
- **Helping Students Succeed Beyond the Classroom** .................. May 21
- **Navigating Personnel Policies** .......................... June 2
- **Next Steps to Supervision** ............................. June 2
- **Access 2010: Level 3**.............................. June 2 & 3
- **Employee Recruitment & Selection** ..................... June 3
- **Outlook 2010: Level 2**................................. June 10
- **International Student Advising** ............. June 16
- **Introduction to Supervision** ......................... July 7

— Enroll at [http://lms.ucdavis.edu](http://lms.ucdavis.edu)

Brown Bag Presentations

- **WorkLife and Wellness** and **Career Catalyst** series
  - **Never Too Old to Find a New Job** .................... May 28
  - **Sustain Your Vitality with Feldenkrais** .......... July 23

Location: [Student Community Center](http://lms.ucdavis.edu)
Time: 12:00–1:00 pm
No need to enroll. Just show up!

UC Learner Center User Guide

Having problems finding your way around the UC Learning Center since the update? Find the answers to your questions in the [user guide](http://lms.ucdavis.edu). Currently, Internet Explorer and Firefox work best with the LMS.

U-Learn and Books 24x7

Any Time, Any Place, Any Pace. Learn any time, any place, any pace. U-Learn provides online courses and a large selection of books and articles in Books24x7. (search for “books”). You can also view step-by-step instructional video clips and companion files related to software applications such as Microsoft and Adobe in Books 24x7. New titles are added every week. [U-Learn]

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Contact us at: [sdps@ucdavis.edu](mailto:sdps@ucdavis.edu) 530-752-1766 [http://sdps.ucdavis.edu](http://sdps.ucdavis.edu)

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