Staff Learning News

January 2014

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Upcoming Classes

- Copyrights at UC Davis ........................................... Jan 7
- Access 2010: Level 2 .............................................. Jan 7 & 8
- Customer Service Essentials ................................. Jan 9
- Sexual Harassment and Discrimination Prevention for Supervisors ................................. Jan 9
- Performance Management at UC Davis ................ Jan 14
- Diversity Awareness for New Supervisors ........... Jan 15
- Word 2010: Level 2 .............................................. Jan 16
- Student Employment: Recruitment, Selection and Classification .................................. Jan 16
- 21st Century Tools to Boost Productivity .......... Jan 23
- Outlook 2010: Level 1 .............................................. Jan 23
- Self-Supporting Activities: Getting Started .... Jan 23
- Word 2010: Level 1 .............................................. Feb 4
- Safety Leadership for Supervisors ..................... Feb 4
  — Enroll at http://lms.ucdavis.edu

Brown Bag Presentations

WorkLife and Wellness series:
  > The Organized Office .......................... Jan 9
  > The Backyard Orchard ---- Jan 30

Career Catalyst series
  > The Quiet One at Work ----- Jan 23

Location: Student Community Center
Time: 12:00—1:00
No need to enroll—Just show up!

Career Counseling at UC Davis

As a UC Davis staff member, you are entitled to two individual career counseling appointments per fiscal year. Confidential counseling and coaching appointments are conducted at the Heitman Staff Learning Center. Just call 530-752-1766 to schedule an appointment.
[More Details]

Transitioning to Retirement Workshops

“Transitioning to Retirement” is a joint project of the UC Davis Retiree Center, Benefits Office, Academic and Staff Assistance Program, Office of the Vice Provost-Academic Personnel, and Staff Development and Professional Services. Sessions (held at the Walter A. Buehler Alumni Center) are designed for two separate audiences: Faculty/Academics and Staff. (click the link that applies to you for additional information.) Topics and dates:

1. Introduction and Understanding UC Retirement Plan Income Options—Jan 10
2. Retiree Health Care Benefits & Social Security—Jan 17
3. Financial Planning for Retirement—Jan 24
4. Wellness and Work & Lifestyle Transitions—Jan 31
5. Planning the Next Chapter: Life after Retirement—Feb 7

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New titles are added every week. [More Details]

Contact us at: sdps@ucdavis.edu 530-752-1766 http://sdps.ucdavis.edu

STAFF LEARNING NEWS is a monthly electronic newsletter published by UC Davis Staff Development and Professional Services. For questions or comments, contact sdps@ucdavis.edu

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Managers and Supervisors:

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