WELCOME TO

INTERVIEWING WITH CONFIDENCE
"I hope you don't mind—I brought my own set of questions for you to ask me."
PREPARATION

• Know Yourself
• Research the Position
• Practice Out Loud
• Eliminate Unknowns
• Gather Materials
AT THE INTERVIEW

• Look the Part
• Make a Great First Impression
• Remember Non-verbal Communication
• Ask Questions
• Close the Deal
FOLLOW UP

• Send a Thank You Note / E-mail
• Evaluate Your Performance
• Check-in When Appropriate
“It happens ... just take a few moments, relax, collect your thoughts and I’m sure your name will come to you.”